

# **Village of Wappingers Falls Recreation Committee**

**2628 South Avenue**

**Wappingers Falls, NY 12590**

**(845)297-8773x7**

To Whom It May Concern:

Re: Village of Wappingers Falls Picnic-in-the-Park and Parade

We are pleased to announce that this year's Wappingers Falls annual Picnic-in-the-Park and Parade will be held on Sunday, July 11<sup>th</sup>, 2010 with the WPDH Roof-a-Thon Saturday, July 10, 2010. You are cordially invited to join us as you have in the past.

This year's event promises to be bigger and better. More activities and entertainment have been added. Set up in Mesier Park can begin any time after 7:00 a.m. on Sunday. The line-up for the parade will begin at 12:00 noon. Step-off for the parade will be 1:00 p.m. sharp.

Please confirm your participation by calling (845) 297-8773 ext. 7 and by completing the attached form and mailing it to the address above by June 21, 2010. We hope you will join us on July 11<sup>th</sup> to make this year's event a successful one.

When arriving at Mesier Park, please report your arrival to a member of the Recreation staff to receive your set-up directions.

If you have any questions or concerns, please contact us at your earliest opportunity at the number listed above. We will return your call promptly. You may also e-mail your questions to cakoe@aol.com.

Thank you for your interest and for joining us on July 11<sup>th</sup>. Please note that the Village Recreation Department and Village Board have the right revoke any application for any reason. Beverages will be sold solely through the recreation department. No alcohol is permitted in the park.

Sincerely,

Danielle Kaelin

Denise Calabrese

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Danielle Kaelin,

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Denise Calabrese,

Recreation Chairperson

Recreation Liaison

**Village of Wappingers Falls Recreation Committee**  
2628 South Avenue  
Wappingers Falls, NY 12590  
(845) 298-8773x7

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**Parade Participation Sheet**

**Picnic-in-the-Park**  
**Sunday, July 11, 2010**  
**Wappingers Falls, NY 12590**

**Parade Participant Information:**

**Name of Group:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Please check all applicable:**

\_\_\_\_\_ **Marchers**    \_\_\_\_\_ **Float**    \_\_\_\_\_ **Vehicle(s)**

\_\_\_\_\_ **Band – required fee \$** \_\_\_\_\_

\_\_\_\_\_  
**Signature of Contact**

\_\_\_\_\_  
**Date**

**Please return this sheet by June 21<sup>st</sup> to the address listed above.**  
**Include a Certificate of Insurance (if required) naming the Village of**  
**Wappingers Falls as co-insured.**

**Thank you for your participation. We look forward to your joining us!**

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**For Recreation Committee Use Only:**

**Certificate of Insurance required:** \_\_\_\_\_ **Yes**    \_\_\_\_\_ **No**    **Received:** \_\_\_\_\_

**Band Fee required: \$** \_\_\_\_\_ **Division:** \_\_\_\_\_

# Village of Wappingers Falls Recreation Committee

2628 South Avenue  
Wappingers Falls, NY 12590  
(845)297-8773x7 or cakoe@aol.com

Vendor Information Sheet  
WPDH Roof-A-Thon Saturday, July 10, 2010  
Picnic-in-the Park Sunday, July 11, 2010  
Mesier Park, Wappingers Falls, NY 12590

Vendor Name and Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Sponsoring Non-Profit Organization (if applicable):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Number of booths (12X12) \_\_\_\_\_ x \$40.00 per booth = Total charge \$ \_\_\_\_\_  
Saturday \_\_\_\_\_ Sunday \_\_\_\_\_ Both \_\_\_\_\_ No additional charge for Saturday  
Items sold: \_\_\_\_\_

- A Certificate of Insurance is required naming the Village of Wappingers Falls, NY as "additionally insured."
- No beverages are to be sold including water.
- No alcohol is permitted in Mesier Park.

\_\_\_\_\_  
Signature of Contact Date: \_\_\_\_\_

Thank you for your participation!

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For Recreation Committee Use Only:

Certificate of Insurance received on: \_\_\_\_\_

Booth fee required: \$ \_\_\_\_\_ Date paid: \_\_\_\_\_

Please return this sheet with payment and Certificate of Insurance to the address listed above.